

CARPET CLEANER POLICY

Our carpet cleaner is a valuable piece of equipment; therefore, the following rules will apply when members borrow it.

1. Any member wishing to borrow the carpet cleaner must book it and pay for it in the office. The cost will be \$30.00, which includes the use of the machine for 48 hours and 10oz. of cleaner. Additional cleaner may be purchased at a cost of \$5.00 for 5 ounces.
2. Members must contact Maintenance for instructions, cleaner and to sign out the equipment (Bissell).
3. The only cleaning solution allowed in the machine is the cleaner purchased from the Co-op.
4. When the member returns the equipment, Maintenance, along with the member will check to make sure it is in good condition and properly cleaned. If the equipment is not checked and signed in, the member may lose the right to borrow the equipment again.
5. If the equipment is damaged in any way while in the member's possession, member will be responsible for the cost of repair/replacement of damaged parts.
6. Use of the carpet cleaner will be at the members own risk. The Co-op will not be responsible for any damage done to the carpets (area or permanent) or furniture as a result of use of this machine.
7. AT NO TIME WILL THE CARPET CLEANER BE ALLOWED OFF CO-OP PROPERTY.

PASSED by the Board of Directors on the _____ day of _____, 2015.

CONFIRMED at a general meeting of the Members on the ____ day of _____, 2015.

President

c/s

Secretary